

March 4, 2020

Dear Campus Community,

This notice is to all University departments that operate University owned vehicles, including department purchased or donated vehicles and Fleet Services purchased vehicles.

Last year, with the engagement of the parking advisory committee, the budget committee approved changes to the Fleet Services rental rate structure, as well as a rate restructure for department-owned university vehicles. Fleet Services rates have not been changed since the 2013 fiscal budget. The new rate structure has been previously discussed with several departments and feedback solicited throughout the process. Several of the changes were made due to customer feedback. These include the elimination of the mileage rate and a rental rate decrease when a vehicle is fully depreciated.

We have been working on IT database system changes to enable us to begin using the new rates. These changes have been completed and the new rates will take effect on 3/1/2020.

The approved fees cover costs to provide access to the on-campus fuel station, car wash, vehicle breakdown recovery and cleaning supplies, as well as GPS installation, accident claim assistance, recall processing, porter service, DMV driver pull notice program, and registration processing. A once a year safety inspection and smog test will be provided to all vehicles. Vehicle rental rates are based on operating costs, vehicle lifecycle years, purchase price minus salvage value and maintenance costs. Each vehicle will have a unique monthly rental price.

Rates may fluctuate yearly based on the previous year expenses and future projections. For many there will be a decrease in costs compared to the previous rate system. Please note that the department owned vehicle rates have been adjusted for this year to include a credit for insurance already paid. Departments with department owned vehicles will be charged in June 2020 for the March 2020-June 2020 monthly operating fees. Beginning in July 2020, the monthly operating fee will be charged each month. The rates for the next fiscal year will include insurance as part of the monthly rate. To review the rates, please visit our website at <https://transportation.ucr.edu/fleet/rentals>.

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Fleet Services will continue to work closely with departments to ensure that the University's vehicle needs are being met while adhering to policies and regulations.

If you have any questions please contact Kyle Walker at 951-827-2277.

Thank you for supporting Auxiliary Services and especially for your support to improve Fleet Services.

Fleet Services Rate Description	Approved FY19-20 Rate
Vehicles Purchase Price Minus Salvage Value/ Months of Life, Monthly Fee	Variable
Gas Vehicles Monthly Basic Maintenance Fee	\$14.83
Electric Vehicles (Golf Cart) Monthly Basic Maintenance Fee	\$20.83
Department owned Vehicles Monthly Basic Maintenance Fee	\$14.83
Enterprise Monthly Basic Maintenance Fee, if included in lease payment	---
Gas Vehicle Monthly All-Inclusive Maintenance Fee	\$140.26
Electric Vehicles Monthly All-Inclusive Maintenance Fee	\$98.18
Department Owned Monthly Gas Vehicles All-Inclusive Maintenance Fee	\$140.26
Department Owned Monthly Electric Vehicles All-Inclusive Maintenance Fee	\$98.18
Department Owned Monthly Gas Vehicle Charges: Insurance, GPS, smog testing, safety inspection, fuel billing, fuel station, car wash, and car wash supplies	\$126.64
Department Owned Monthly Electric Cart Charges: Insurance, GPS, smog testing, safety inspection, fuel billing, fuel station, car wash, and car wash supplies	\$122.90
Enterprise Monthly All-Inclusive Maintenance Fee	\$140.26
Insurance Monthly Fee	\$92.29
Operating Expense Monthly Fee Fleet Gas Vehicles	\$129.55
Operating Expense Monthly Fee Fleet Electric Vehicles	\$126.43
Operating Expense Monthly Fee Department Owned Gas Vehicles	\$34.35
Operating Expense Monthly Fee Department Owned Electric Vehicles	\$30.61
Operating Expense Monthly Fee Enterprise Leased Vehicles	\$129.55
Vanpool Vehicle Monthly Operating Fee	\$5.62
Insurance Deductible	Up to \$500
Outside Vendor short term rentals will be charged rental rate plus Fleet time	Variable
Enterprise or other outside Leased Vehicles Monthly Payment will be forwarded from lessor to lessee	Variable

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For your department's specific vehicle costs please contact Fleet Services at 951-827-2277.

