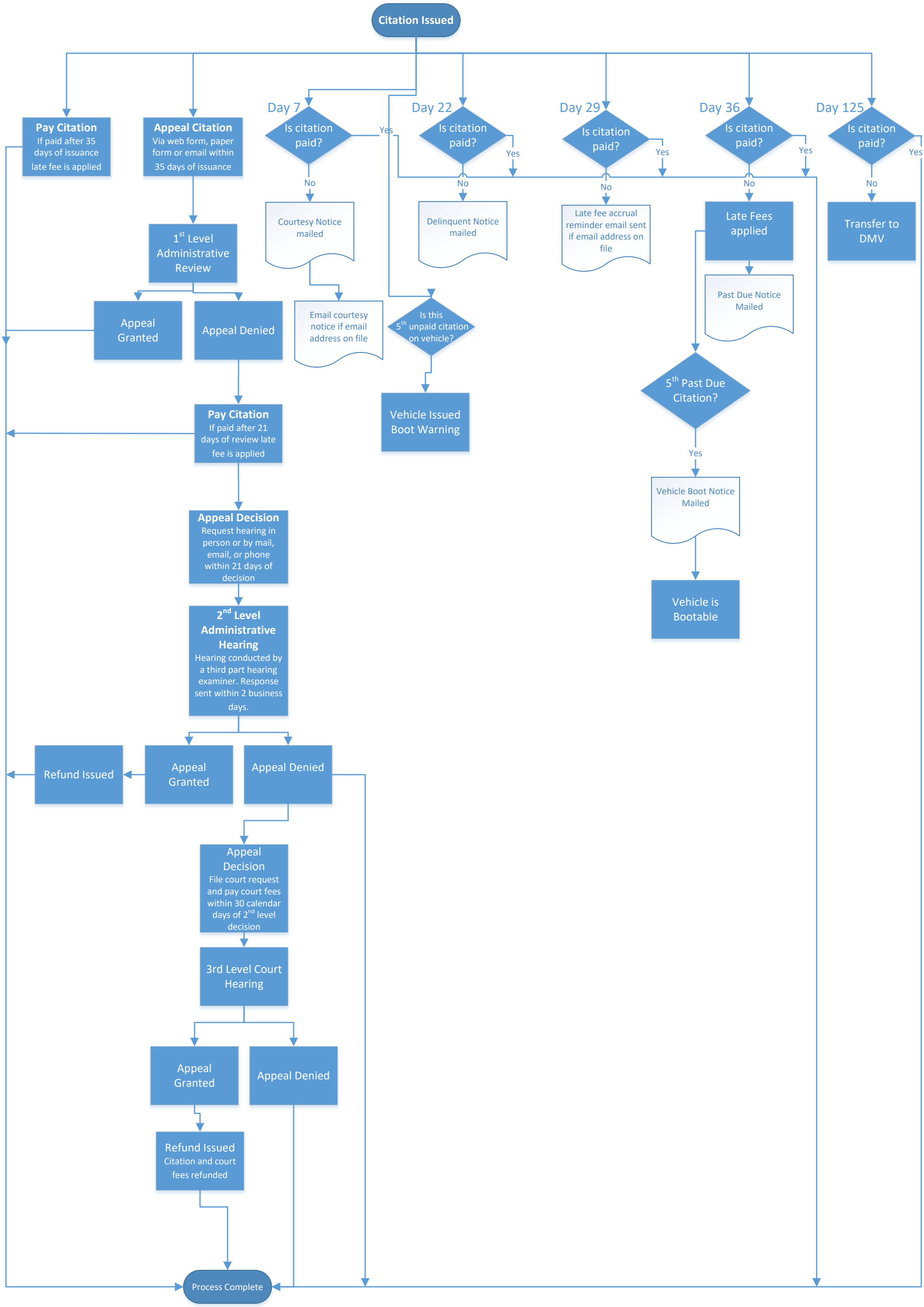
Citation Issued
Pay Citation
If paid after 35 days of issuance late fee is applied
Appeal Citation
Via web form, paper form or email within 35 days of issuance
Day 7
Is citation paid?
Yes
No
Courtesy Notice mailed
Email courtesy notice if email address on file
Day 22
Is citation paid?
Yes
No
Delinquent Notice mailed
Is this 5th unpaid citation on vehicle?
Vehicle Issued Boot Warning
Day 29
Is citation paid?
Yes
No
Late fee accrual reminder email sent if email address on file
Day 36
Is citation paid?
Yes
No
Late Fees applied
Past Due Notice Mailed
5th Past Due Citation?
Yes
Vehicle Boot Notice Mailed
Vehicle is Bootable
Day 125
Is citation paid?
Yes
No
Transfer to DMV
1st Level Administrative Review
Appeal Granted
Appeal Denied
Pay Citation
If paid after 21 days of review late fee is applied
Appeal Decision
Request hearing in person or by mail, email, or phone within 21 days of decision
2nd Level Administrative Hearing
Hearing conducted by a third part hearing examiner. Response sent within 2 business days.
Refund Issued
Appeal Granted
Appeal Denied
Appeal Decision
File court request and pay court fees within 30 calendar days of 2nd level decision
3rd Level Court Hearing
Appeal Granted
Appeal Denied
Refund Issued
Citation and court fees refunded
Process Complete